



**Norfolk Aggie Parent Network
Norfolk County Agricultural High School
400 Main Street
Walpole, Massachusetts 02081**

Norfolk County Agricultural High School Parent Network Fall Craft Fair Guidelines and Application

We hope you choose to participate in our 8th Annual Fall Craft Fair sponsored by the Norfolk County Agricultural High School Parent Network. The craft fair will be held **October 16th, 2010 from 9:00 AM to 3:00 PM** in the gymnasium of our high school located in Walpole, MA.

Guidelines:

- ❖ Exhibitors must be 18 years of age or older to participate. If you will have children in your booth, we request that they be over the age of 12.
- ❖ The Norfolk Aggie Craft Fair is a juried event where crafters display and sell unique and diverse handmade arts and crafts. All items for sale **MUST** be hand-made by the seller. We will not permit Tupperware, PartyLite, flea market items, commercial gift baskets, etc. It is important to enclose photos of your handcrafted items as part of the juried selection process (your photos will be returned to you with your acceptance or rejection letter). To have a show with a variety of beautiful craft items, we must limit the number of tables representing similar items. Please describe **ALL** your crafts on the application form.
- ❖ Since our craft fair is a non-profit fundraising activity benefiting the Norfolk County Agricultural High School, we ask that all crafters donate one of their handcrafted items to be included in a raffle. The item must be representative of one of your sale items at the show. **This is a requirement for participation in our show.**
- ❖ All items for sale in the craft area must be made by the exhibitor, no ready-made items (i.e. Beanie Babies, T-shirts, etc.). The craft fair committee will tour the booths and if any type of merchandise is found to be unacceptable, you will be asked to remove it from your booth or you will be asked to leave the fair. If you are asked to leave, your entry fee will not be refunded. We will not accept craft kits of any kind into the show.
- ❖ The entry fee is payable at the time the application is sent and must be accompanied by the application form. **Application deadline is September 30rd, 2010.** Entry fees will be returned if all the spaces are filled. A confirmation letter will be sent with directions and information after you have been approved.
- ❖ Set-up time will be Saturday morning October 16th, 2010 from 7:00 AM – 8:45 AM. Please use the main Kemp Hall entrance to check in.
- ❖ Exhibitors must provide their own booth display. **NO TABLES** will be provided by the school. All displays should be contained within the assigned space(s). No display should obstruct the view of other exhibitors. No nails or tape may be used on the walls. There are a limited number of electrical outlets available, and these will be reserved on a first-come first-served basis. There will be an extra charge for electricity. You must provide your own extension cords that comply with current fire codes. Each booth will be provided with one folding chair. If additional chairs are desired, please indicate that on the application form.
- ❖ Exhibitors must conform to the Norfolk County Agricultural High School policy regarding a drug-free building, which prohibits the use of smoking materials and alcohol on the school property.

IMPORTANT – Application application, check, photos and double-stamped return

Mail application to:
Lisa Morash
c/o Norfolk Aggie Craft Fair
33 Pierce Avenue
Dorchester, MA 02122
Questions:
E-mail: napncraftfair@live.com
or
Phone: 617.721.7048

Submission: Please send your a business-size self-addressed, envelope.

2010 Norfolk County Agricultural High School Parent Network Fall Craft Fair Application

Date of Event: October 16th, 2010

Deadline for Application: September 30th, 2010

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail Address: _____

Website (if any): _____

Please describe ALL craft items to be sold:

Booth Space:

8'X10' @ \$60 / Space

of Spaces _____

Price \$ _____

Electricity: \$5.00

Total \$ _____

of chairs requested: _____

Make checks payable to: Norfolk Aggie Parent Network

Total Fee Enclosed: \$ _____

I, the undersigned, have read, understood and agree to the conditions of the fair and its sponsor, the Norfolk County Agricultural High School Parent Network. I understand that neither the school district nor the Parent Network committee members are responsible for any theft, damage to goods or my personal property, before, during or after the fair. I also agree to pay the school district for any repairs for damage to school property that is caused by me within my assigned space.

Signature: _____ Date: _____

For office use only

Date received: _____ Check #: _____

Confirmation letter sent

Booth #

Electricity

Extra Chairs _____